

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

MINUTES – REGULAR MEETING

February 28, 2023 – 7:00 PM – Manville High School Auditorium

A meeting of the Board of Education will be held this day in the Manville High School Auditorium. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Jeanne Lombardino - 7:00 p.m.

II. OPEN PUBLIC MEETING STATEMENT – Mrs. Lombardino

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 29, 2023, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL

Present: Debra Babich, Justina Breen, Rikki Erickson, Kelly Harabin,
Timothy Kenyon, Jeanne Lombardino, Sharon Lukac, Sairilin Parra

Also Present: Dr. Jamil Maroun, Superintendent;
Ms. Kelli Eppley, Assistant Superintendent;
Mr. Paul Roth, Acting Business Administrator/Board Secretary

Absent: None

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: January 24, 2023, January 28, 2023 and the Executive Session minutes of the January 24, 2023 meeting.

Mrs. Lombardino made a motion to approve the minutes. The motion was seconded by Mrs. Breen and approved by unanimous voice vote.

VI. ACCEPT RESIGNATION OF BOARD MEMBER –

Accept the resignation of Cristina Lazzeri, Board Member, effective February 8, 2023.

Mrs. Lombardino made a motion to accept the resignation of Cristina Lazzeri. The motion was seconded by Mrs. Breen and approved by roll call vote as follows:

AYES:	Debra Babich, Justina Breen, Rikki Erickson, Kelly Harabin, Timothy Kenyon, Jeanne Lombardino, Sharon Lukac, Sairilin Parra
NAYES:	None
ABSENT:	None

VII. SUPERINTENDENT'S REPORT & PRESENTATIONS – Dr. Jamil Maroun

- Suspension Report/HIB Report
- Audit Update
- STEAM Update- Mrs. Mawn
- Student Recognition

Student Representative, Solomiya Mykhaylyshyn reported on the following items:

- **Class accomplishments**
- **Winter sports**
- **Forensics**
- **SAT's**
- **Volleyball**

Dr. Maroun reported on the following items:

- **HIB & Suspension Report**

Mr. Wayne Miller from Suplee, Clooney & Company gave an audit update:

- **Mr. Miller presented the audit.**
- **All bank reconciliations should be done in a timely manner.**
- **All contracts should be awarded by resolution.**

Mrs. Christa Mawn, K-12 Supervisor of STEAM, gave an update on the program with a PowerPoint presentation.

Student Recognition Awards were given out.

VIII. PUBLIC COMMENT – Mrs. Lombardino will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

At 7:42 p.m. Mrs. Lombardino moved that the meeting be opened to the public for comment on agenda items only. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote. Mrs. Lombardino invited questions from the public on agenda items only.

There were no comments from the public on agenda items only.

At 7:42 p.m. Mrs. Lombardino motioned to close the meeting to the public. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

At 7:45 p.m., Mrs. Lombardino allowed for a five minute refreshment break.

XI. COMMITTEE REPORTS:

A. Policy Committee: *Sharon Lukac, Chairperson*

Mrs. Lukac reported on the following items for the Policy Committee:

- The committee met this evening.
- Regulations were reviewed and flagged for update by Strauss Esmay.

Mrs. Lukac moved item A-1 as follows:

A-1 RESOLVED, the Board of Education approves the abolishment of the following policies:

Policy 0134 Board Self Evaluation

The motion was seconded by Mrs. Lombardino and approved by roll call vote as follows:

AYES:	Debra Babich, Justina Breen, Rikki Erickson, Kelly Harabin, Timothy Kenyon, Jeanne Lombardino, Sharon Lukac, Sairilin Parra
NAYES:	None
ABSENT:	None

Mrs. Lukac moved item A-2 as follows:

A-2 RESOLVED, the Board of Education approves for first reading the adoption of the following policies:

Policy 0155 Board Committees
Policy 0110 Identification

The motion was seconded by Mr. Kenyon and approved by roll call vote as follows:

AYES: Debra Babich, Justina Breen, Rikki Erickson, Kelly Harabin,
 Timothy Kenyon, Jeanne Lombardino, Sharon Lukac,
 Sairilin Parra
NAYES: None
ABSENT: None

B. Curriculum and Instruction Committee (Student Activities): *Debra Babich, Chairperson*

Ms. Babich reported on the following items for the Curriculum and Instruction Committee:

- Meeting was held on February 7, 2023.
- Discussed STEAM.
- Special ED SLE
- Standardized Testing

Whereas the Superintendent of Schools has recommended certain changes in the district's curriculum, instruction, and student activity programs, now, therefore be it

Ms. Babich moved items B-1 through B-5 as follows:

B-1 RESOLVED, the Board of Education approves the following professional development for school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Christa Mawn Damian Storey Rebecca Storey Samantha Kosty	Gov't Standard Career Fair Sponsorship Non Profit	Rider University Lawrenceville, NJ	April 20, 2023	Registration: \$100.00 Mileage: \$21.05 per person	11-000-223-320-000-000-000 11-000-230-580-000-000-000
Audra Burns Christine Vinegra	Kean University 2023 Education Career Fair	Kean University Morris Ave Union, NJ	March 21, 2023	Registration: \$75.00 Mileage: \$13.16 per person	11-000-223-320-000-000-000 11-000-230-580-000-000-000

Mark Manderski Jr. Keith Gardner	PEOSH / NJADP Indoor Air Quality Training	Somerset County Vo-tech Bridgewater, NJ	April 28, 2023	No Cost	N/A
Mark Manderski Jr. Keith Gardner	School IPM Coordinator Training	Somerset County Vo-tech Bridgewater, NJ	April 14, 2023	No Cost	N/A
Keith Gardner	25th Annual NJSBGA Conference Expo	Harrah's Waterfront Conference Center Atlantic City, NJ	March 20-22, 2023	Registration: \$325.00 Mileage: \$109.79 Hotel: \$200.00	11-000-251-330-000-002-000 11-000-230-580-000-000-000 11-000-223-320-000-000-000
Dr. Jamil Maroun Kelli Eppley Damian Storey Christa Mawn Laura D'Amato Rebecca Fosbre Samantha Kosty Christine Vinegra	NJASCD Whole Child Conference	FEA/PSA Conference Center Monroe, NJ	March 16, 2023	Registration: \$149.00 <i>per person</i> Mileage: \$18.16 <i>per person</i>	11-000-251-330-000-020-000 11-000-230-580-000-000-000
Stephen Venuto	DAANJ Athlete Director Convention	Atlantic City, NJ	March 14-17	Registration: \$400.00 Mileage & Tolls: \$122.36 Hotel: \$297.00	11-402-100-500-050-000-000 11-000-230-580-000-000-000 11-000-223-320-000-000-000
Audra Burns	FMLA Compliance Seminar	Virtual	March 2, 2023	Registration: \$159.00	11-000-251-330-000-002-000
Kristin Stranieri	Handle with Care	Hilton Garden Inn	April 28, 2023	Amended approval cost to \$525.00	11-000-223-320-000-000-000
Heather Sheffrin	Reimagining School Nursing	Princeton Marriott	March 25, 2023	Registration: \$199.00	11-000-223-320-000-000-000
Jennifer Rodzinak	18th Annual NJABA Conference	Virtual	March 3, 2023	Registration: \$125.00	11-000-223-320-000-000-000
Samantha Kosty	19th Annual School Counselor Conference	Kean University Union, NJ	April 21, 2023	Registration: \$35.00 Mileage: \$ 22.56	11-000-223-320-000-000-000 11-000-223-580-050-000-000
Laureat Dennis Petrone	NHSSCA State Clinic for Strength Coaches	Hunterdon Central HS Flemington, NJ	February 17, 2023	No Cost	N/A

Christine Bachorik	NJSCA Annual Conference	Kean University Union, NJ	April 21, 2023	Registration: \$35.00 Mileage: \$31.77	11-000-228-320-000-000-000 11-000-223-580-065-000-000
Christa Mawn Andrew Haines	Aviation Roundtable	Morris Knolls HS Denville, NJ	March 24, 2023	Mileage: \$31.58 <i>per person</i>	11-000-223-580-050-000-000
Daniella DiGena Maureen Stephen	Making Best Use of Desmos to Strengthen Math	Virtual	March 6, 2023	Registration: \$279.00 <i>per person</i>	11-000-223-320-000-000-000
Audra Burns Leidy Torres	Frontline Education	Burlington, NJ	March 14, 2023	Mileage: \$40.32 <i>per person</i>	11-000-230-580-000-000-000
Alicia Mathewson	Legal One Requirements & Emerging Issues Code of Conduct	Virtual	February 23, 2023	No Cost	N/AChristin
Lauren Kurzius	Creating Conditions for Effective Teaching & Learning	Web Series Virtual	April 19 & 26, 2023 May 3 & 10, 2023	Registration: \$250.00	11-000-223-320-000-000-000
Christine Vinegra	Bilingualism & Disabilities: Critical Steps to Differentiate Both	TCNJ Trenton, NJ	April 28, 2023	Registration: \$150 Fees: \$6.84 Mileage: \$23.88	11-000-223-320-000-000-000 11-000-223-580-050-000-000

B-2 RESOLVED, the Board of Education approves the following Field Trip pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
Weston School			
May 25, 2023	Duke Farms Hillsborough, NJ Transportation: Bus provided by Duke Farms	Kindergarten <i>Approx. 120 Students</i>	Students will explore living habits, flower gardens, plant gardens, and learn how to take care of them
June 2, 2023	Turtleback Zoo Transportation: First Student Charter Center	Kindergarten <i>Approx. 120 Students</i>	Students will explore how animals interact with each other and their habits. They will write a personal narrative about their experience at the zoo.

May 18 & 19, 2023	Duke Farms Hillsborough, NJ Transportation: Bus provided by Duke Farms	Pre-K <i>Approx. 120 Students</i>	Pre-K Sensory Walk/Exploration
April 19 & 20, 2023	Fosterfields Living Historical Farm Transportation: Garas Trans LLC	2nd Grade <i>Approx. 100 students</i>	Students will work collaboratively to experience the role of children on a farm and the role that farms play in their communities
ABIS			
May 17 or 18, 2023 (TBD)	Sandy Hook COA Summit Sandy Hook, NJ Transportation: Garas Trans LLC	8th Grade & Environmental Club <i>Approx. 35 Students</i>	8th Grade and the Environmental Club will be studying climate change, peer leadership and outdoor connections to the sea and environmental stewardship.
Manville High School			
April 4, 2023	Roosevelt School Manville, NJ Transportation: Walking	11th and 12th Grade <i>Approx. 10 Students</i>	National Honor Society students will be speaking to Roosevelt students about their future college, career plans and goals during College and Career Week
March 8, 2023	Edison NJ Convention & Exposition Center Transportation: Mercy Transportation Inc.	11th Grade <i>Approx. 40 Students</i>	College and Career Readiness
Exact Date TBD March 1-May 2023	Manville Library Transportation: Walking	Advanced Sculpture Art Classes Grades 9-12 <i>Approx. 20 Students</i>	Students will be working with The Manville Arts Council to create a sculpture made out of canned goods for the Manville Library lobby
May 11, 2023	Senior Meeting	Concert Band Students Grade 5-12	Students performing at Senior Meeting

B-3 RESOLVED, the Board of Education approves the following positions for the 2022-2023 School Year, with staff as indicated:

Position	Program	Compensation	Dates	Source
One (1) Staff Member	After School Choral Instructor ABIS	\$40 per hour Not to Exceed Thirty-Five (35) Hours	2022-2023 School Year	11-130-100-101-065-007-000
Up to Six (6) AP Teachers	Mock Testing Advanced Placement	Up to Five (5) hours per exam @ \$40.00 per hour	March & April	11-140-100-101-050-007-000

B-4 RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#003	New Dawn Academy	1/23/23	Tuition as per Somerset County Educational Services Commission	\$27,215.00 \$280.55/day Pro rated Jan \$5,050.00 per Month
#5	Morris-Union Jointure Commission	2/13/23 to 6/9/23	Services as described in the IEP	\$45,708.89

B-5 RESOLVED, the Board of Education approves the revision and alignment of district curricula with the State Board Adopted Standards for implementation during the 2022-2023 school year:

Roosevelt

[Grade 5 Social Studies Curriculum](#)

MHS

[AP Psychology Curriculum](#)

[Human Behavior Curriculum](#)

[Criminal Justice Curriculum](#)

[US History II Curriculum](#)

The motion was seconded by Mrs. Erickson and approved by roll call vote as follows:

AYES: Debra Babich, Justina Breen, Rikki Erickson, Kelly Harabin,
Timothy Kenyon, Jeanne Lombardino, Sharon Lukac,
Sairilin Parra

NAYES: None

ABSENT: None

C. Negotiations Committee: *Rikki Erickson, Chairperson*

No report.

D. Personnel

Mrs. Lombardino moved items D-1 through D-11 as follows:

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it.

D-1 RESOLVED, the Board of Education approves the following Leaves of Absences, Resignations and Retirements:

Name	Position	Action	Effective Dates
Allison Bogart	Business Administrator District	Ordinary Disability Retirement	March 1, 2023
Maria Siess	Spanish Teacher ABIS	Resignation	April 8, 2023
Richard Mooney	Custodian	Leave of Absence/Workers Compensation	Effective January 31, 2023 - February 28, 2023
Tiffany Kesolitz	Instructional Asst Weston	Paid Leave of Absence in accordance with FMLA	January 26 - February 4, 2023
James Horton	Teacher High School	Paid Leave of Absence in accordance with NJFLA	February 9 - 16, 2023
Cawley Robinson	Teacher Weston	Paid Leave of Absence followed by an Unpaid Leave of Absence in accordance with FMLA, NJFLA and Contractual Child Leave	May 1 - November 23, 2023
William Kurzius	Webmaster/Social Media Coord District	Resignation	Effective March 31, 2023
Abigail Cohen	Teacher ABIS	Unpaid Leave of Absence in accordance with FMLA and NJ FLA	Effective February 27 - May 1, 2023

D-2 RESOLVED, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Steven Hess	Maternity Leave Replacement, 6th Grade Science Teacher ABIS	Standard Elementary School Teacher	BA+15, Step 1 \$54,870, <i>prorated</i>	On or about March 1, 2023
Kaitlin Hennelly	Special Education Teacher ABIS	Standard, Teacher of Students with Disabilities Standard, Teacher of English Standard, Supervisor	MA+15, Step 11 \$69,420	On or about April 3, 2023
Anvita Negi	Maternity Leave Replacement, 8th Grade Special Education Math ABIS	CEAS Students with Disabilities	MA+15, Step 5 \$60,620	On or about March 9, 2023

Name	Position	Certificate	Compensation	Effective Dates
Steven Hess	Maternity Leave Replacement, 6th Grade Science Teacher ABIS	Standard Elementary School Teacher	BA+15, Step 1 \$54,870, <i>prorated</i>	On or about March 1, 2023
Kaitlin Hennelly	Special Education Teacher ABIS	Standard, Teacher of Students with Disabilities Standard, Teacher of English Standard, Supervisor	MA+15, Step 11 \$69,420	On or about April 3, 2023
Maria Lazarus	Spanish Teacher HS	CE Teacher of Spanish	MA, Step 9, \$63,420	On or about April 1, 2023
Logan Chaya	Instructional Asst Weston	Substitute Certificate	Step 2, \$24.24	On or about March 1, 2023
Deborah Parvin	Spanish Teacher ABIS	Standard Spanish K-12	BA, Step 15 \$70,845	On or about March 16, 2023

D-3 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Elizabeth Vroom	Science Tutoring MHS	One (1) Hours a week for a total of 32 weeks at \$40 per hour	2022 - 2023 School Year
William Sperduto Jennifer Lynn	"Weston Warriors" Health and Wellness Initiative Weston	\$40.00 per hour <i>Not to Exceed 50 Hours Each</i>	2022-2023 School Year
Alexa Lucchesse	After School Choral Instructor ABIS	Not to exceed Thirty-five (35) hours @ \$40.00 per hour	2022-2023 School Year
Melania De La Cruz	"Weston Warriors" Health and Wellness Initiative Weston	Not to exceed 13.5 hours at \$25.00 per hour	January 23 to March 27, 2023
Amy Fields	Student A/V Manville School District	\$12.00 per hour <i>as needed</i>	2022-2023 School Year

Audra Burns	Affirmative Action Officer District Stipend Position	\$2,100	2022-2023 School Year
Mike Forte Tim Moore Rachel Gottfried William Kurzius Christina Dutkevitch Kira Moebius	Mock Testing for Advanced Placement	Up to Five (5) hours per exam @ \$40.00 per hour <i>per person</i>	March & April 2023

D-4 RESOLVED, the Board of Education approves the following Advisor positions with staffing as follows:

Name	Program	Compensation	Effective Dates
Lauren Kurzius <i>(replacing Nicole Esposito)</i>	Environmental Club ABIS	Stipend per contract, <i>prorated</i>	2022-2023 School Year
Kaitlin Hennelly <i>(replacing William Kurzius)</i>	Webmaster/Social Media Coord District	Stipend per contract, <i>prorated</i>	2022-2023 School Year

D-5 RESOLVED, the Board of Education approves the following Coaching positions with staffing as follows:

Name	Position	Compensation	Effective Dates
Sean Lubreski	MHS Boys Baseball Assistant Coach	\$5777.00 <i>as per MEA Contract</i>	2022-2023 School Year
Christen Biondolillo	MHS Girls Softball Assistant Coach	\$5777.00 <i>as per MEA Contract</i>	2022-2023 School Year
Dawn Vornlocker	MHS Girls Softball Assistant Coach	\$5777.00 <i>as per MEA Contract</i>	2022-2023 School Year
Tiffany Mazzagatti	ABIS Girls Softball Coach	\$3600.00 <i>as per MEA Contract</i>	2022-2023 School Year
Luis Monterrosso	MHS Spring Track Assistant Coach	\$5777.00 <i>as per MEA Contract</i>	2022-2023 School Year
Patrick Gorbatuk	Strength & Conditioning Coach	\$1800.00 <i>Split as per MEA Contract</i>	2022-2023 School Year
Stacey Forke	Strength & Conditioning Coach	\$1800.00 <i>Split as per MEA Contract</i>	2022-2023 School Year
Audra Burns	Affirmative Action Officer District Stipend Position	\$2,100	2022-2023 School Year

Jake Bentz	ABIS Boys Baseball Coach	\$3600.00 <i>as per MEA Contract</i>	2022-2023 School Year
Kevin Caldwell	ABIS Track & Field	\$3600.00 <i>as per MEA Contract</i>	2022-2023 School Year
Greg Shannon	ABIS Track & Field	\$3600.00 <i>as per MEA Contract</i>	2022-2023 School Year
William Sperduto	Site Coordinator	\$1200.00 <i>as per MEA Contract</i>	2022-2023 School Year
Barry Kostibos	MHS Boys Baseball Coach	Volunteer N/A	2022-2023 School Year

D-6 RESOLVED, the Board of Education approves the following substitutes for the 2022-2023 school year with compensation as stated, pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Diego Navas Trujillo	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2022-2023 School Year
John O'Meara	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2022-2023 School Year
Dimitrios Kontos	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2022-2023 School Year
Joseph Ciempola	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2022-2023 School Year
Jenna Pudimott	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2022-2023 School Year
Ayoni Bachrach	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2022-2023 School Year
Nicole Deley	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2022-2023 School Year
David Markowitch	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2022-2023 School Year
Nikki Leffler	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2022-2023 School Year
Sebastian Fortes	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2022-2023 School Year

D-7 RESOLVED, the Board of Education approves the student listed below as a Student Observer in the Manville School District for the 2022 – 2023 school year with details as follows:

Name	College/University	Observation Period	School
Ashley Carosella Nascha Smith Valeria Trejo Patlan Ryan Conant Ashlee Miller Brianna Moreno Emily Matos Maritza Reyes-Jimenez Matthew Paul Tidona Ariana Szep Victoria Herbst Madison Trevaskiss Rachel Fitzpatrick Brigid Dominique DiBlasio Terri Dixon Olivia Gerhardt Brenda Hernandez Dimitrios Kontos Kaylah Kritzar Leocadia Roles	RVCC	January 2023 – June 2023 Three (4) Hours per week for a total of Thirty (45) Hours	Weston Roosevelt ABIS MHS
Grace Peck	RVCC	January 2023 – June 2023 Five (5) Hours per week for a total of Thirty (65) Hours	Manville High School

D-8 RESOLVED, the Board of Education approves the following After School Hours Title III Program for the 2022-2023 School Year with staffing as included:

Name	Position	Compensation	Effective Dates
Glenna Grey	Family ESL Tutoring	2.5 hours a week for 15 weeks \$40.00 per hour for forty-five (45) hours	2022-2023 School Year
Julia Bowie	Family ESL Tutoring	2.5 hours a week for 15 weeks \$40.00 per hour for forty-five (45) hours	2022-2023 School Year

D-9 RESOLVED, the Board of Education approves the student listed below to complete their Administrative Internship at Weston from March 2023 to June 2023.

Name	College/University	Student Teaching Period	School
Alex Garino	Fairleigh Dickinson University, Teaneck, NJ	March 2023 - June 2023	Weston

D-10 RESOLVED, the Board of Education approves the following Staff Certificates for the following Staff members:

Name	College/University	Student Teaching Period	School
Rebecca Fosbre	Orton-Gillingham Certification	\$500	2022-2023 School Year

D-11 RESOLVED, the Board of Education approves the appointment extension of an Acting Business Administrator/Board Secretary for the Manville School District:

Name	Position	Compensation	Effective Dates
Paul Roth	Interim Business Administrator/Board Secretary District	\$800/day	March 1 - June 30, 2023

The motion was seconded by Mr. Kenyon and approved by roll call vote as follows:

AYES: Debra Babich, Justina Breen, Rikki Erickson, Kelly Harabin, Timothy Kenyon, Jeanne Lombardino, Sharon Lukac, Sairilin Parra
NAYES: None
ABSENT: None

E. Finance and Facilities Committee: *Kelly Harabin, Chairperson*

Mrs. Harabin reported on the following items for the Finance & Facilities Committee:

- Last meeting was held virtually on February 15th.
- All budget related items were discussed.
- State Aid Thursday

Mrs. Harabin moved items E-1 through E-16 as follows:

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of December 2022:

WHEREAS, these reports show the following balances on December 31, 2022:

FUND	CASH BALANCE	APPROPRIATION BALANCE
(10) General Current Expense Fund	\$7,910,836.75	
(11) Current Expense		\$3,569,528.24
(12) Capital Outlay		\$2,350,098.00
(13) Special Schools		
(20) Special Revenue Fund	\$48,796.78	\$2,769,249.03
(30) Capital Projects Fund	\$2,456,964.72	\$1,646,274.87
(40) Debt Service Fund	\$2,225.03	\$0
TOTAL	\$10,418,823.28	\$10,335,150.14

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$2,783,287.52
Special Revenue Fund #20		\$295,638.03
Capital Projects Fund #30		\$195,842.08
Debt Service Fund #40		
TOTAL		\$3,274,767.63

E-3 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending December 2022 as shown on **Addendum I**.

E-4 FACILITY USE REQUESTS

RESOLVED, the Board of Education approves the following Facility Use Request:

ORGANIZATION	PROGRAM	LOCATION	DATE	TIME	FEES
GRIT Basketball Kerry Foderingham	Basketball Training	MHS Gymnasium	3/5/23 - 6/25/23 Sat. & Sun.	9:00 am - 1:00 pm	TBD Overtime Custodial Fees
GRIT Basketball Kerry Foderingham	Basketball Training	MHS Gymnasium	3/20/23 - 6/30/23 M, W, Th, F	6:00 pm - 8:30 pm	TBD Overtime Custodial Fees
GRIT Basketball Kerry Foderingham	Basketball Training	MHS Gymnasium	3/4/23 & 3/11/23 Saturday	9:00 am - 1:00 pm	TBD Overtime Custodial Fees
GRIT Basketball Kerry Foderingham	Basketball Training	MHS Gymnasium	3/1/23 - 3/17/23 M, T, W, Th, F	6:00 pm - 8:30 pm	TBD Overtime Custodial Fees
Soccer Centers Tom Nota	Soccer Games	MHS Ned Panfile Stadium	5/7/23 Sunday	12:00 pm - 6:00 pm	N/A
Eastern Wind Symphony	Band Practice	MHS Band Room	3/4/23 & 3/11/23 Saturday	11:30 am - 3:00 pm	\$450 Room Rental & Custodial Fees

E-5 ACCEPTANCE OF DONATION

RESOLVED, the Board of Education acceptance and appreciation for the following donations:

Amount/Items	Organization	Use
120 produce boxes (vegetables, bread, eggs, & yogurt)	RWJBH Somerset Common Market	To be distributed to 30 families in the district every two weeks for eight weeks (four deliveries in total)

E-6 APPROVAL OF PURCHASE FROM BLUUM USA, INC.

RESOLVED, the Board of Education approves the purchase of 95 Google Chrome OS Management Console Licenses from Bluum USA, Inc., in the amount of \$2,850.

Total purchases with Bluum for the 22-23 school year not to exceed \$45,000.

E-7 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Garas Trans LLC for the following field trips scheduled for the 2022-2023 school year, totaling \$3,300:

Date	Destination	Price
February 9, 2023	Bernards High School	\$740
April 19, 2023	Fosterfields Living Historical Farm	\$1,280
April 20, 2023	Fosterfields Living Historical Farm	\$1,280
	TOTAL	\$3,300

E-8 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with First Student for the following field trips scheduled for the 2022-2023 school year, totaling \$1,845 :

Date	Destination	Price
June 2, 2023 *Rain date: June 13, 2023	Turtle Back Zoo	\$1,845
	TOTAL	\$1,845

E-9 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with ABC Trans Corp. for the following field trips scheduled for the 2022-2023 school year, totaling \$660 :

Date	Destination	Price
February 9, 2023	Bridgewater High School	\$660
	TOTAL	\$660

E-10 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Mercy Transportation for the following field trips scheduled for the 2022-2023 school year, totaling \$575:

Date	Destination	Price
March 8, 2023	NJ Convention & Exposition Center	\$575
	TOTAL	\$575

E-11 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Happy Lime, LLC for the following field trips scheduled for the 2022-2023 school year, totaling \$401:

Date	Destination	Price
April 18, 2023	Rutgers University	\$401
	TOTAL	\$401

E-12 APPROVAL OF CONTRACT WITH EDBLOX, INC., d/b/a ELEVATE K-12

RESOLVED, the Board of Education approves the extension of the contract with EDBLOX, INC., d/b/a Elevate K-12 for High Quality Live Streaming Instruction for High School Spanish 1 and 2 Classes for the academic year 2022-2023, maximum amount of \$41,000 based on 5 periods total. These items will be funded by the ESSER Grant account #20-487-100-600. Total purchases with Edblox, Inc. for the 22-23 school year not to exceed \$63,000.

E-13 APPROVAL OF COPIER LEASE AGREEMENT

RESOLVED, the Board of Education approves the copier lease agreement with Atlantic, under NJ State Contract #A40467, in the amount of \$1,825.59 per month for sixty (60) months, not to exceed \$21,907.08 annually.

E-14 APPROVAL OF JOINT TRANSPORTATION - AMENDED

RESOLVED, the Board of Education approves the amended Joint Transportation Agreement with ABC Trans. Corp. for the following athletics trips scheduled for the 2022-2023 school year, totaling **\$17,283.75**:

Date	Destination	Price
December 9, 2022	Delaware Valley Regional High School	\$660.00
December 17, 2022	Ewing High School	\$2145.00
December 17, 2022	Sayreville War Memorial High School	\$783.75
December 20, 2022	Long Hill Central Middle School	\$577.50
December 20, 2022	Branchburg Middle School	\$577.50
December 22, 2022	Boonton High School	\$907.50
January 6, 2023	Bound Brook Community School	\$577.50
January 7, 2023	Hillsborough High School	\$1773.75

January 7, 2023	Morristown Beard School	\$907.50
January 12, 2023	Bernards High School	\$783.75
January 18, 2023	Spotswood High School	\$742.50
January 18, 2023	Somerville Middle School	\$577.50
January 24, 2023	Greenbrook Middle School	\$577.50
January 24, 2023	South Hunterdon High School	\$948.75
January 26, 2023	Franklin Middle School	\$577.50
January 26, 2023	South Hunterdon High School	\$948.75
January 27, 2023	Ridge High School	\$1155.00
January 27, 2023	Lawrence High School	\$2062.50
	Total	\$17,283.75

E-15 ACCEPTANCE OF ANNUAL AUDIT

RESOLVED, the Board of Education approves the annual audit for the year ended June 30, 2022 be accepted and placed on file. The audit report is included in section 2, the financial section, of the Comprehensive Annual Financial Report (*Addendums II & III*), and that the following corrective action plan be implemented:

Recommendation Number	Corrective Action Approved by the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
2022-01	Appropriate action to be taken to ensure that all bank accounts are reconciled in a timely manner.	Identify personnel to perform monthly bank reconciliations. Bank reconciliations will be reviewed monthly to ensure they are completed.	School Business Administrator	Implementation already in progress. Bank reconciliations will continue on a monthly basis.

2022-02	Appropriate action to be taken to ensure that all contracts exceeding bid threshold be awarded by a separate resolution with a definite amount or a not to exceed amount.	Before purchase orders are approved, bid thresholds will be checked. Purchases exceeding bid threshold will be approved by the Board with a not to exceed amount listed on the resolution. Reports will be run on a regular basis to identify vendors and purchases exceeding bid limit.	School Business Administrator	Implementation already in progress. Process will continue as standard operating procedure.
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E-16 APPROVAL OF TRANSPORTATION AGREEMENT

RESOLVED, the Board of Education approves the annual Parent Transportation Agreement for Student #302980 for the 2022-23 School Year in the amount of \$3,371.00.

The motion was seconded by Ms. Parra and approved by roll call vote as follows:

AYES: Debra Babich, Justina Breen, Rikki Erickson, Kelly Harabin, Timothy Kenyon, Jeanne Lombardino, Sharon Lukac, Sairilin Parra
NAYES: None
ABSENT: None

F. Communications Committee: Timothy Kenyon, Chairperson

Mr. Kenyon reported on the following items for the Communications Committee:

- Held meeting on February 13th
- Recap of 2022
- Reviewed October meeting minutes.
- Aligned on meeting dates for 2023
- Logo contest
- Parent communication survey
- Brand identity
- Next meeting will be held n 3/20/23

X. OLD BUSINESS/NEW BUSINESS -

Old Business:

- **Ethics Forms**
- **Thank you note for dedication of Weston Gym to Ms. Michelle Sniscak**

NEW BUSINESS: Interview Board Candidates to fill vacant seat from March 2023 through December 2023.

- **There are five candidates for the vacant seat – Lisa Antonelli, Bibiane Damas, Kimberly Fleming, Jessica Nichols, Roberta G. Walters**
- **Four Board members asked a question and the candidates provided their responses. The questions were as follows:**
 - Sairilin Parra - What do you see as the role of a school board member?**
 - Rikki Erickson - What areas do you believe are our district's greatest challenges and what areas do you believe are our most significant strengths?**
 - Tina Breen - Sometimes board members have to make difficult decisions that may not be popular or may even be less than helpful for your own child (if you have any in the district). Can you give us an example where you had to make a decision that was not well received by your colleagues, friends, neighbors, or family? How did you handle their feedback?**
 - Kelly Harabin - If you had the ability to change one thing in our district immediately, what would that be?**

At 8:40 p.m. Mrs. Lombardino motioned to enter Closed Session. Items discussed would be in reference to Item # 8 listed below. No formal action will be taken. The motion was seconded by Mrs. Breen and approved by unanimous voice vote.

CLOSED SESSION (*if necessary* - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

1. *a matter rendered confidential by federal or state law*
2. *a matter in which release of information would impair the right to receive government funds*
3. *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
4. *a collective bargaining agreement and/or negotiations related to it*
5. *a matter involving the purchase, lease, or acquisition of real property with public funds*

6. *protection of public safety and property and/or investigations of possible violations or violations of law*
7. *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
8. *specific prospective or current employees unless all who could be adversely affected request an open session*
9. *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

At 9:09 p.m. Mrs. Lombardino made a motion to end Closed Session. The motion was seconded by Mr. Kenyon and approved by unanimous voice vote.

- XI. RESOLVED, the appointment of Mrs. Kimberly Fleming to serve on the Manville Board of Education until December 31, 2023 in place of Cristina Lazzeri.**

Mrs. Lombardino thanked the candidates for their interest in the Board vacancy and taking the time to meet with us this evening. It was not an easy decision and we appreciate your interest and efforts.

Mrs. Lombardino made a motion to appoint Mrs. Kimberly Fleming for the vacant Board of Education seat that will run from March 2023 through December 2023.

The motion was seconded by Ms. Babich and approved by roll call vote as follows:

AYES:	Debra Babich, Justina Breen, Rikki Erickson, Kelly Harabin, Timothy Kenyon, Jeanne Lombardino, Sharon Lukac, Sairilin Parra
NAYES:	None
ABSENT:	None

- XII. PUBLIC COMMENT – Mrs. Lombardino will invite questions and comments from the public.**

At 9:14 p.m., Mrs. Lombardino moved that the meeting be opened to the public for comment. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote. Mrs. Lombardino invited questions and comments from the public.

**Mrs. Jessica Nichols
115 South 14th Avenue
Manville, NJ 08835**

- **Mrs. Nichols mentioned the need for volunteers at the Manville Food Pantry.**
- **Students would need parent permission.**

At 9:20 p.m. Mrs. Lombardino motioned to close the meeting to the public. The motion was seconded by Ms. Babich and approved by unanimous voice vote.

XIII. ADJOURNMENT

At 9:20 p.m. Mrs. Lombardino made a motion to adjourn the meeting. The motion was seconded by Mr. Kenyon and approved by unanimous voice vote.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Paul Roth", with a long horizontal flourish extending to the right.

Mr. Paul Roth
Acting School Business Administrator/Board Secretary